

Minutes
Cochise Elementary School Association of Parents and Teachers
General Board Meeting
Wednesday, December 10, 2008

Present: Kari Carey, Principal Sarah Stammegna, Joy Escarcega, Melissa Kuffler, Tracy Marriott, Julie Gildersleeve, Lisa Bloom, Angie Stenberg, Alison Johnson, Susan Rosener, Billie Jo Koenig, Fabiana Stauffer, Linda Wojciechowski,

1. The Meeting was called to order at 12:06 p.m.

2. APT President, Kari Carey, asked that the minutes from the APT General Board meeting held on November 5, 2008 be reviewed. Julie Gildersleeve made a motion to approve the minutes. Fabiana Stauffer seconded the motion. All were in favor. Motion carried.

3. Principal's Report:

- 1.1. Assistant Principal – Principal Sarah Stammegna reported that interviews are now being held for the position of assistant principal at Cochise. Although the position requires a 1 year contract, they are hoping for someone who can commit to Cochise for at least a 3 year period.
- 1.2. Artificial Turf Update – Latest update is that it is projected to be done over the winter break.
- 1.3. Awards – Sarah was very proud to report that our very own Julie Gildersleeve was voted Charros volunteer of the year and Terry Caven was reward Teacher of the year.

4. President's report:

- 4.1. Site Council – Julie Gildersleeve attended the meeting and the focus was on hiring an assistant Principal. The job is posted and is only open to in district employees. We met in small groups to go over potential questions to be asked at the interview. Like the Principal hiring process all applicants are prescreened by SUSD prior to our interviews and all applicants are asked the same questions. One difference is that SUSD will not be part of the interview committee to select questions.
- 4.2. KDG ASTRO TURF UPDATE From Greg Skelton - The bid is finished and the district is shooting to install over winter break. Mike Bates has been working each morning in the KDG playground to get it prepared for the transition. Greg Skelton is really pushing this forward and wants completion quickly.
- 4.3. BURTON FAMILY DONATION TO PE Departments - The PE Department had asked us to help them fund a set of stacking cups last month, but after seeing their Override situation for the remainder of the year, they pulled their request. The Burton Family, Athena in 5th grade, hearing about the request and purchase the set as a donation to the school. We are deeply appreciative for that donation, as it was over \$800 and will be used by the whole school.
- 4.4. 1st Grade Holiday Tradition Plates –VOTED & PASSED - Each year all of the first grade children create a plate as a gift for their parents. The way it has worked in the past is the teachers would either use the money from their class fund or ask each parent to bring in \$7 for the making of the plate, thus losing the SURPRIZE aspect of the gift. Ms. Jones approached me to see if there was a way to have it funded from the APT. If not this year, she really would like it to be a line for future years. We VOTED & IT PASSED. They were thrilled!!
- 4.5. Teachers Lanyards for ID Badges –REQUESTED BY SARAH - We were approached by the Administration- again- to see if we can get lanyards for the school staff. We have gotten a better quote this time, of printed lanyards for 100 at \$170 including shipping. This will be paid out of AP account.
- 4.6. SUSD PARENT COUNCIL REPORT 11/19/2008 - The SPC meeting was very interesting this month. It was an in- depth look at School Fusion and all it can do for your family. It is amazing the way you can utilize it and it will come in even more in the years as your children get older. You can make a family page to have all of your children's information; classes 7 assignments, all in one space. It is a great way to keep up with their work & progress. I signed up and made my page & I am really excited. The system will email you weekly or daily events and assignments and postings from the classes.

5. Treasurer's Report:

5.1. Budget Update- Income:

- 5.1.1. Book Fair – invoice paid, profit \$2,319
- 5.1.2. Carnival – net loss \$643 (allocated some costs to Sock Hop and Meetings)
- 5.1.3. Escrip - \$87
- 5.1.4. Gift Wrap – \$5,773; when online revenues rcv'd in Jan, profit will be \$7,643
- 5.1.5. Sock Hop – neg. \$381 (unused Carnival glow bracelets and necklaces)

5.2. Budget Update - Expenses:

- 5.2.1. Misc. Admin - \$234
- 5.2.2. Office Supplies - \$709
- 5.2.3. 1st Grade Plates - \$571
- 5.2.4. Classroom Gifts - \$5,032
- 5.2.5. Cochise Cares - \$178 (\$40 spent for glasses for student in need)
- 5.2.6. Nurse Supplies- \$293
- 5.2.7. Principal Fund - \$620

- 5.2.8. Teacher Professional Education- \$2,345 (teacher reading conference)
- 5.2.9. Faculty Meetings - \$166
- 5.2.10. Health Screen - \$48
- 5.2.11. Meetings and Misc. - \$434 (\$278 Dominos pizza for new VP welcome)
- 5.2.12. Teacher Appreciation Lunch – neg. \$35 (water from Carnival)
- 5.2.13. Veterans Day - \$206

5.3. Mid Year Analysis:

- 5.3.1. Cash in Bank - \$68,905 (as of 12/9)
- 5.3.2. Uncashed Checks - 9,403 (as of 12/9)
- 5.3.3. Bash (worst case scenario) - +25,000
- 5.3.4. Fry's - +1,000
- 5.3.5. Sock Hop - +3,000
- 5.3.6. Reimb. Yrbook Deposit - + 5,683
- 5.3.7. PROJECTED TOTAL INCOME - \$94,185
- 5.3.8. Remaining Budgeted Expenses: \$79,532
- 5.3.9. **Projected Year End Cash - \$14,653 (incl. \$5,645 Student Council & Cochise Cares)** assuming Bash is \$25K

5.4. Motion to Approve - Linda Wojciechowski made a motion to approve the 2008 – 2009 budget update. Julie Gildersleeve seconded the motion. All were in favor. Motion carried.

6. Fundraising Report:

6.1. Carnival Wrap Up – The carnival was an overall success. At this time the final numbers are not in. Julie collected feedback from our community. Pros and cons were both reported with the main issue being the food. We will be looking into other options as the food has continued to be an issue for many years. We will be having a follow up meeting with the city after the 1st or the year to discuss dates and any changes for next year. Any further feedback can be sent to Julie. Kari Carey suggested not having food next year except for snack items and drinks. Julie Gildersleeve will be the carnival chairperson for next year.

7. Student Activities: No Report

8. Volunteers Report: No Report

9. Corresponding Secretary Report: No Report

10. Membership Report: No Report this month

11. Hospitality Report:

11.1. Support Staff Appreciation Day - Billie Jo Koenig reported that it went well.

11.2. Teachers Holiday Luncheon – The Luncheon was held on December 9th. The teachers enjoyed the luncheon a great deal and the room looked beautiful.

12. Community Information Report:

12.1. SUSD Parent Council Meeting – Meeting was held on November 19th. See attached report.

12.2. Holiday Angel Program Update - What a great response! All angels were adopted and they will be sorting the gifts on Thursday the 11th. Delivery will be on Tuesday the 16th. The truck will be loaded at 8:00 a.m. and then proceed to the other schools before heading down to Bethune. Sarah Stammegna and Frank Rasmussen, Principal of Cocopah, will be coming this year. It was felt to be very important for the administration to see what their schools are doing for the community.

13. New Business:

13.1. MICROPHONE FOR CAFÉ HELPERS- VOTE - We were approached by Rebecca Nelson for help with the horrible state of the microphones. Anyone who was either at the 3rd grade solar play or is ever in the café during lunch can attest to the state of the microphones. She wanted to see if the APT could possibly order one new microphone to be used during lunches. The cost is \$356.55. Lisa Bloom made a motion to pay \$356.55 to purchase a new microphone. Julie Gildersleeve seconded the motion. All were in favor. Motion carried.

13.2. GOING GREEN CAMPAIGN – Cochise is soon to be paperless. In an effort to be more “green” The school will be posting all flyers on the school website as opposed to sending paper flyers home inside backpacks. Reminders will start going out next week.

14. Adjournment: meeting adjourned at 1:21 p.m.